

RESOLUTION NO. 09-06

A RESOLUTION OF THE TOWN OF ST. LEO, FLORIDA PERTAINING TO DUTIES OF THE MAYOR; DELEGATING TO THE MAYOR THE AUTHORITY TO EXPEND PUBLIC FUNDS UP TO A DESIGNATED AMOUNT; ESTABLISHING PROCEDURES FOR EXPENDITURE OF SAID FUNDS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of St. Leo is governed by a Charter; and

WHEREAS, Section 3.05 of the Charter provides that the Mayor shall be elected by the Commission from among its members; and

WHEREAS, the Mayor is the Chief Executive Officer of the Town; and

WHEREAS, in order to fulfill the obligations as the Chief Executive Officer, it may become necessary for the Mayor to authorize the expenditure of funds to properly administer the Town; and

WHEREAS, the Town Commission wishes to delegate authority to the Mayor to expend public funds provided said funds are properly budgeted and certain accounting procedures are met.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF ST. LEO, FLORIDA THAT:

Section 1. The findings set forth in the preamble above are hereby adopted as findings of the Town Commission and incorporated herein by reference.

Section 2. The Mayor is authorized to spend public funds for miscellaneous Town needs.

Section 3. The amount authorized to be spent by the Mayor is increased from \$500.00 to \$1,500.00 per purchase.

Section 4. All purchases made by the Mayor pursuant to this Resolution shall be listed on the monthly expenditure sheet. Any purchases exceeding \$500.00 shall be highlighted separately on said expenditure sheet.

Section 5. It is hereby declared to be the intention of the Town Commission that the sections, paragraphs, sentences, clauses and phrases of this Resolution be deemed severable, and if any phrase, clause, sentence, paragraph or section hereof is declared unconstitutional or otherwise invalid by the valid judgment of a court of competent jurisdiction, such unconstitutionality or

invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Resolution.

9-16 PASSED, ADOPTED AND APPROVED IN REGULAR SESSION ON THIS
DAY OF March, 2009.

TOWN OF ST. LEO FLORIDA

By: James Hallett, O.S.B.
James Hallett, O.S.B. - Mayor

ATTEST:

By: Joan Miller
Joan Miller, C.M.C. - Town Clerk

APPROVED AS TO LEGAL FORM AND
SUFFICIENCY:

Patricia A. Petruff
Patricia A. Petruff, Esq. - Town Attorney