

**TOWN OF ST. LEO  
TENTATIVE BUDGET HEARING  
AND  
REGULAR COMMISSION MEETING  
September 12, 2011  
7:00 PM**

**OPENING** – Mayor Hamilton

**INVOCATION AND PLEDGE OF ALLEGIANCE** – Donna DeWitt, O.S.B.

**ROLL CALL** Donna DeWitt, O.S.B. – Mayor Pro Tem  
Richard Christmas – Commissioner  
William Hamilton, - Mayor  
John “Jack” Gardner – Commissioner  
Robert Courtney - Commissioner

**STAFF** Joan Miller - Town Clerk  
Patricia Petruff - Town Attorney

**ATTENDEES** Frank Mezzanini, SLU  
Jeanne Sundberg  
Tom Wieland  
Charles Waller  
Lori Minio, Court Reporter  
Dan Fowler – Lunz, Prebor and Fowler  
Ronnie Deese- Lake Jovita Homeowners Association  
Barbara Wilhite-Lake Jovita Subdivision Attorney  
Thomas Gould-Saint Leo University Land Attorney  
Leigh Ann Lunz– SLU Landscape Architect  
Drew Copley- LJ Landscape Architect  
Other Saint Leo University, Lake Jovita Subdivision residents and interested parties attended

James Adcock  
James Sutton  
Brother James Hallett, O.S.B.  
Cindy Waller  
Judy Anderson, Court Reporter

**BUDGET HEARING**

The first public budget hearing was opened.  
Each budget ordinance was read by title only and then discussed.

**AN ORDINANCE OF THE TOWN OF ST. LEO, FLORIDA LEVYING AN AD VALOREM TAX ON ALL NON-EXEMPT PERSONAL PROPERTY SITUATED WITHIN THE TOWN OF ST. LEO, FLORIDA, AND PROVIDING FOR THE AMOUNT OF SAID TAX AT THE RATE OF 1.300 DOLLARS (\$1.300) PER ONE THOUSAND DOLLARS BEING A MILLAGE RATE OF 1.300 MILLS UPON EACH DOLLAR OF ASSESSED VALUATION ON ALL PERSONAL PROPERTY ASSESSABLE FOR TAXATION WITHIN SAID TOWN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011.**

Ordinance 11-05

**AN ORDINANCE OF THE TOWN OF ST. LEO, FLORIDA LEVYING AN AD VALOREM TAX ON ALL NON-EXEMPT REAL PROPERTY SITUATED WITHIN THE TOWN OF ST. LEO, FLORIDA AND PROVIDING FOR THE AMOUNT OF SAID TAX AT THE RATE OF 1.300 DOLLARS (\$1.300) PER ONE THOUSAND DOLLARS BEING A MILLAGE RATE OF 1.300 MILLS UPON EACH DOLLAR OF ASSESSED VALUATION ON ALL REAL PROPERTY ASSESSABLE FOR TAXATION WITHIN SAID TOWN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011.**

Ordinance 11-06

**AN ORDINANCE OF THE TOWN OF ST. LEO, FLORIDA, ADOPTING AN OPERATING BUDGET FOR FISCAL YEAR 2011 – 2012, BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012; MAKING APPROPRIATION OF MUNICIPAL FUNDS; PROVIDING FOR AMENDMENT; PROVIDING SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.**

Overall discussion. Clerk Miller will prepare a budget for the next meeting showing millage of 1.15 and 1.00.  
The Mayor closed the Public Hearing.

The Final Budget Hearing will be held on September 26, 2011 at 7PM.

MINUTES

**MOTION: TO APPROVE THE MINUTES OF AUGUST 08, 2011.**

**MOTION BY:** Commissioner

**SECOND:** Commissioner

Discussion.

**VOTE:** Unanimous for Approval, 5/0

Mayor Hamilton suggested that the agenda be rearranged to accommodate the Saint Leo University and Lake Jovita guests.

**ATTORNEY REPORT**

**Saint Leo University Practice Field Landscape Plan**

Attorney Petruff spoke on behalf of Planner Norsoph, who submitted a written report and Resolution for consideration this evening. Petruff gave a review of the Practice Field landscape topic.

At the July 11<sup>th</sup> meeting, stipulations were agreed upon by Saint Leo University and Lake Jovita Subdivision. Resolutions 11-08 and 11-09 were fully executed based on those stipulations. Included was a requirement for a landscape plan to be submitted by Saint Leo University to the town, prior to October 31, 2011. The Town Planner was consulted by the SLU and LJ landscape architects during the preparation of the plan that is being submitted tonight.

At least two issues are now being disputed by the Lake Jovita Subdivision, the number of trees to be planted on the north and northeast boundary, and the lack of a landscape maintenance agreement assuring 80% opacity within 4 years.

Mayor Hamilton accepted public comment from both Lake Jovita and Saint Leo University representatives. After much discussion a motion was made.

**MOTION: TO TABLE THIS DISCUSSION, TO ALLOW RONNIE DEESE AND FRANK MEZZANINI TO ARRIVE AT AN AGREEMENT REGARDING MAINTENANCE AND REQUEST THAT TOWN PLANNER NORSOPH ATTEND THE OCTOBER 12, 2011 MEETING TO SPEAK ABOUT THE NUMBER OF TREES REQUIRED TO BE PLANTED.**

**MOTION BY:** Commissioner Christmas  
**SECOND BY:** Commissioner Courtney  
**VOTE:** Approved 4/1 vote, DeWitt nay vote

**8:15 5 minute break**

**EXPENSES AND BUDGET REVIEW**

**MOTION: TO ACCEPT FINANCIAL REPORT DATED SEPTEMBER 12, 2010.**

**MOTION BY:** Commissioner Christmas

**SECOND:** Commissioner DeWitt

Discussion.

**VOTE:** Unanimous for Approval, 5/0

**MAYORS REPORT**

**Ordinance 11-03 Final Reading**

**AN ORDINANCE OF THE TOWN OF ST. LEO, FLORIDA,  
AMENDING CHAPTER 18 OF THE TOWN OF ST. LEO CODE OF  
ORDINANCES BY DELETING ARTICLE VI, SECTIONS 18-161  
AND 18-162; PROVIDING FOR FINDINGS OF FACT;  
PROVIDING FOR SEVERBILTY AND PROVIDING FOR AN  
EFFECTIVE DATE.**

Discussion.

**MOTION BY:** Commissioner Christmas

**SECOND:** Commissioner DeWitt

Discussion.

**VOTE:** Unanimous for Approval, 5/0

**CLERKS REPORT**

**Suncoast League of Cities**

Notification of the next Suncoast League of cities meeting to be held on Saturday, October 29, 2011 in Temple Terrace.

**Florida League of Cities**

Acknowledgement of Mayor Hamilton and Commissioner Gardner's participation in the "Cities 101" Class during the Florida League of Cities Annual Conference in August.

**Saint Leo University**

Family Fall Festival on Friday and Saturday October 21st and 22<sup>nd</sup>, from 4 pm to 11:00 pm at the Student Community Center. A fireworks display is being planned for Saturday evening. The commission approved of this event in concept.

**OLD BUSINESS**

**Christmas Drive Boundary Survey**

James Sutton spoke of the east side footage of  $.8 \pm$  feet that varies as you follow Christmas Drive to the south, there is a concrete berm on the east side further to the south and that the east side of the road ROW should end of ribbon the curbing.

The ROW west side of Christmas Drive is to begin at the edge of pavement. Attorney Petruff will contact DC Johnson to provide the commission a new ROW map.

Resident, Jeanne Sundberg, claims that her yard has deteriorated and her driveway is washing out. She asked if the Town can assist to prevent this from happening.

Commissioner Garner will review this claim and comment at a future meeting.

**NEW BUSINESS**

**Employee Salaries**

A salary discussion included cost of living index allowance, bonuses and merit raises. Discussion included the increase of 2.5% as an increase for each employee during the 2011-2012 fiscal year.

**ADJOURNMENT**

**MOTION: TO ADJOURN MEETING AT 9:30 P.M.**

**MOTION BY:** Commissioner Christmas

**SECOND BY:** Commissioner DeWitt

**VOTE:** Unanimous for Approval, 5/0

Respectfully, Joan Miller, M.M.C.