

**TOWN OF ST. LEO
COMMISSION MEETING
March 12, 2012
7:00 PM**

OPENING Mayor Hamilton

INVOCATION AND PLEDGE OF ALLEGIANCE - Mayor Hamilton

ROLL CALL Donna DeWitt, O.S.B. - Mayor Pro Tem
Richard Christmas - Commissioner
William Hamilton - Mayor
John "Jack" Gardner - Commissioner
Robert Courtney – Commissioner, absent

STAFF Joan Miller - Town Clerk
Patricia Petruff, Esquire - Attorney
Andrea Calvert - Assistant to the Clerk

GUESTS James Hallett, O.S.B. – Saint Leo Abbey
John J. Gallagher – Pasco County Administrator
Marilyn Rupp – Director of Planning and Evaluation for the Area Agency
on Aging of Pasco - Pinellas, Inc.
David Persky – Assistant to the President, Saint Leo University

MINUTES **MOTION: TO APPROVE THE MINUTES OF COMMISSION
MEETING OF FEBRUARY 13, 2012.**

MOTION BY: Commissioner Christmas

SECOND: Commissioner Gardner

Discussion.

VOTE: Unanimous for Approval, 4/0

EXPENSES AND BUDGET REVIEW

**MOTION: TO ACCEPT FINANCIAL REPORT DATED MARCH
12, 2012.**

MOTION BY: Commissioner Christmas

SECOND: Commissioner DeWitt

Discussion.

VOTE: Unanimous for Approval, 4/0

MAYOR'S REPORT

AUDIT Brian Williams, CPA, presented the Annual Town Independent Audit
Report for the year ended September 30, 2011. Williams explained the
audit, section by section, and stated that there were no deficiencies,
remarks or irregularities to report.
The town commission gave approval accepting the report.

MAYORS REPORT

OLDER AMERICANS MONTH PROCLAMATION 12-02

Mayor Hamilton read **Proclamation 12-02**, recognizing Older Americans Month. The proclamation was handed to Ms. Marilyn Rupp, Director of Planning and Evaluation for the Area Agency on Aging of Pasco - Pinellas, Inc. Ms. Rupp described the many different services that are provided to individuals aged 60 + as advocacy, planning and services especially helpful to aid individuals to continue living in their homes and community.

PENNY FOR PASCO – John J. Gallagher – Pasco County Administrator

Mr. Gallagher explained the Penny for Pasco “Kick-Off” Program, an attempt by Pasco County to renew the Local Government Infrastructure Surtax Act. He reviewed the surtax act adopted in December of 2003 and encouraged the town to participate in the Kick-Off program by educating the public and determining what projects will be included in the next project schedule if it renews. This initiative will be on the November General Election Ballot.

COMMISSION REPORT - none

ATTORNEY REPORT

SLU Challenge Course

There has been communication with Deborah Brown, Saint Leo University Attorney regarding the Challenge Course, however the Town has not yet received the Zoning Compliance Application and documentation required. David Persky spoke on behalf of the University. The commission will refrain from taking action until March 23. If documents have not been received, a letter will be sent to SLU stating that a financial penalty will occur with a limited number of days to comply. On March 26th the Dade City Building Department will be requested to red tag the challenge course deeming it unsafe if the application and supporting documents have not been received.

Illegal Signs Hollywood, Florida has a unique method to deter people from placing illegal signs in their city by using Robocall.

Landfill Angelo’s Landfill application was recently denied by the Department of Environmental Protection.

Legislative Action

Attorney Petruff reviewed Fl. Legislature house bills that have recently passed and failed.

CLERKS NOTES

SLC The Town of St. Leo will host the Suncoast League of Cities meeting at Saint Leo University on Saturday March 24th. All commissioners are encouraged to attend.

MCEF Andrea Calvert has received a \$400.00 scholarship for the purpose of attending a Florida Association of City Clerks Academy to begin education towards her certification.

OLD BUSINESS

Town Truck The commission continued the discussion to purchase a vehicle to replace the town truck. It was not decided whether a car or truck, or a new or used vehicle should be purchased.
Commissioner DeWitt suggested purchasing a used van, available locally, may be a good option.
Mayor Hamilton noted that a new vehicle can be purchased on state contract for four to six thousand dollars more than the \$10,000 maximum amount discussed at the last meeting.
Commissioner Christmas explained his surprise that a new vehicle purchase was being discussed and suggested that a used vehicle is still the best option.
Although a 2011-2012 budget line item was not labeled specifically for a replacement vehicle, it is acceptable to use the capital improvements line item is for this expenditure.
The \$10,000 maximum price will hold at this time for a used vehicle. This topic is to be tabled until the next meeting.

NEW BUSINESS

SLU Saint Leo University is concerned about traffic safety on SR52 and is planning to redesign the main entrance. Prior to the meeting this evening, Frank Mezzanini spoke to Mayor Hamilton asking if some of the impact fee funds could potentially be used to improve the deceleration lanes and to defray associated costs. Mr. Persky confirmed that travelling on SR 52 at the main entrance has proven to be unsafe.
No decision will be made tonight if the town will share in the expense of upgrading the entrance.

San Antonio Mr. Pierce, Mayor of San Antonio, has contacted Mayor Hamilton to discuss potential improvements to the intersection at College Avenue, Pompanic Street and SR52. It is also a possibility that the sidewalk/multiuse trail could extend into San Antonio.

ADJOURNMENT

MOTION: TO ADJOURN MEETING AT 8:15 P.M.

MOTION BY: Commissioner Christmas

SECOND BY: Commissioner Gardner

VOTE: Unanimous for Approval, 4/0