

**TOWN OF ST. LEO
REGULAR COMMISSION MEETING AND
PUBLIC HEARING
October 08, 2012
7:00 PM**

OPENING Mayor Hamilton

INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Pro Tem DeWitt

ROLL CALL Donna DeWitt, O.S.B. – Mayor Pro Tem
Richard Christmas – Commissioner
William E. Hamilton, - Mayor
John “Jack” Gardner – Commissioner
Robert Courtney – Commissioner, absent

STAFF Joan Miller - Town Clerk
Patricia Petruff, Esquire - Attorney

GUESTS James Hallett, OSB
Tom Weiland
James Sutton
Janice Sutton
Deputy Arnew
Deputy Day

MINUTES **MOTION: TO APPROVE THE MINUTES OF THE COMMISSION MEETINGS AND PUBLIC HEARINGS HELD ON SEPTEMBER 10 AND 24, 2012.**
MOTION BY: Commissioner Christmas
SECOND: Commissioner Gardner
Discussion.
VOTE: Unanimous for Approval, 4/0

EXPENSES AND BUDGET REVIEW

MOTION: TO ACCEPT FINANCIAL REPORT DATED OCTOBER 08, 2012.
MOTION BY: Commissioner Christmas
SECOND: Commissioner Gardner
VOTE: Unanimous for Approval, 4/0

MAYORS REPORT

Resolution 13-01A Letter of Intent

A Resolution of Intent to join the National Flood Insurance Program and to assist and cooperate with the Federal Emergency Management Agency to delineate limits of potential flooding within the town.

MOTION: TO APPROVE RESOLUTION 13-01 LETTER OF INTENT.

MOTION BY: Commissioner Gardner

SECOND: Commissioner Christmas

Discussion.

VOTE: Unanimous for Approval, 4/0

Resolution 13-02

RESOLUTION OF THE TOWN OF ST. LEO CONCERNING AMENDMENT 4 TO THE FLORIDA CONSTITUTION WHICH, IF ADOPTED, WOULD CREATE ADDITIONAL INEQUITIES IN FLORIDA'S TAX SYSTEM BY GRANTING CERTAIN TAX BREAKS TO SOME TAXPAYERS AT THE EXPENSE OF OTHER TAXPAYERS.

MOTION: TO APPROVE RESOLUTION 13-02

MOTION BY: Commissioner Gardner

SECOND: Commissioner Christmas

Discussion.

VOTE: Unanimous for Approval, 4/0

Resolution 13-03

RESOLUTION OF THE TOWN OF ST. LEO MEMORIALIZING THE AGREEMENT BETWEEN THE TOWN OF ST. LEO AND JAMES E. SUTTON RELATING TO THE PARKING OF COMMERCIAL VEHICLES ON PROPERTY ZONED RESIDENTIAL.

MOTION: TO APPROVE RESOLUTION 13-03

MOTION BY: Commissioner Gardner

SECOND: Commissioner Christmas

Discussion.

VOTE: Unanimous for Approval, 4/0

Resolution 13-04

**RESOLUTION OF THE TOWN OF ST. LEO, FLORIDA,
APPROVING A TEMPORARY USE PERMIT (TUP) FOR A CUP
OF ORGANIC, LLC, TO OPERATE A COFFEE STAND DURING
THE 2012 RATTLESNAKE FESTIVAL; PROVIDING FOR
DURATION OF THE TUP AND PROVIDING FOR CONDITIONS
OF APPROVAL.**

**MOTION: TO APPROVE RESOLUTION 13-03, TO INCLUDE
CONDITIONS NUMBERED 1 THROUGH 6 ONLY.**

MOTION BY: Commissioner Gardner

SECOND: Commissioner Christmas

Discussion.

VOTE: Unanimous for Approval, 4/0

COMMISSION REPORT

Commissioner Christmas provided an update on the paperwork yet to be completed regarding the ordering of grass carp for Lake Jovita.

**MOTION: TO APPROVE THE EXPENSE TO PURCHASE AND
STOCK 750 GRASS CARP INTO LAKE JOVITA.**

MOTION BY: Commissioner Christmas

SECOND BY: Commissioner DeWitt

Discussion.

VOTE: Unanimous for Approval, 4/0

ATTORNEY REPORT

SLU Soccer Field/Parking Garage Tree Replacement/Landscape Inspection

Jan Norsoph has completed inspections, and as his memo states, made some changes for required tree replacement by Saint Leo University. Once a final inspection is conducted and compliance is determined, a final Certificate of Occupancy can be issued for this project. All commissioners accepted changes as suggested by Jan Norsoph.

The Temporary Use Permit for the SLU Parking Garage expires on November 2, 2012. The commission agreed that if an extension is requested that it should be granted for an additional 30 days.

Open Space Easement

The Open Space Easement presented tonight was reviewed by Jan Norsoph and Patty Petruff.

**MOTION: TO APPROVE THE EASEMENT AS PREPARED; TO
BE SIGNED AND RECORDED BY THE UNIVERSITY WITH A
CERTIFIED COPY TO BE FILED AT TOWN HALL.**

MOTION BY: Commissioner Gardner

SECOND: Commissioner Christmas

Discussion.

VOTE: Unanimous for Approval, 4/0

CLERKS NOTES

SLC Suncoast League of Cities meeting is on October 20th.
MAP Municipal Association of Pasco meeting is on November 1st in New Port Richey.

Pasco County Sheriff Office - Deputy Day and Deputy Arnew

Deputy Day reported on a recent study he made on patrolling all streets of the Town of St. Leo. After describing the variety of duties performed and time required to complete calls that occur during the average day, it was agreed that patrolling all streets three times per shift is not feasible and that two times is acceptable.

UNFINISHED BUSINESS

Request for Proposal for Professional Building Inspection and Building Plan Review Services

The RFP was advertised in the St. Pete Times and on the Florida League of Cities website. Proposals will be received in Town Hall until November 9, 2012 at 12 noon.

Commissioner Gardner and Clerk Miller will open the proposals on November 9th. Commissioner Gardner will present a short list to the commissioners at the December meeting. Interviews will occur at the January meeting, a decision will be made and negotiations will begin. Attorney Petruff said it may be possible to negotiate a shorter notification period to discontinue work with Dade City Building Department.

Flood Mapping Pasco County notified the Clerk that no further mapping will be done in St. Leo and that if more detailed mapping is required, the Town could hire a private engineer to perform this task. The Town Attorney and Planner may have some professional contacts in this area. The clerk will contact Richard Mayer (SWFWMD), to confirm when their mapping will be complete.

NEW BUSINESS

Flag Pole The need for a flagpole has become more urgent since it was accidentally hit and snapped off at the halfway mark. A new flagpole will be purchased and moved to a location near the Town Hall sign. The clerk will obtain bids for a 35' aluminum pole and submit them to the Mayor.

ADJOURNMENT

MOTION: TO ADJOURN MEETING AT 8:30 P.M.

MOTION BY: Commissioner Christmas

SECOND BY: Commissioner DeWitt

Discussion.

VOTE: Unanimous for Approval, 4/0

Respectfully, Joan Miller, M.M.C.