

**TOWN OF ST. LEO
COMMISSION MEETING
August 10, 2015
Scheduled 7:00 P.M.**

OPENING Mayor Christmas

INVOCATION AND PLEDGE OF ALLEGIANCE Mayor Christmas

ROLL CALL Donna DeWitt, O.S.B. – Commissioner
Gregory P. Smith - Commissioner
Richard H. Christmas – Mayor
James Hallett, O.S.B. - Mayor Pro Tem
Curtis Dwyer - Commissioner

STAFF Joan Miller, MMC - Town Clerk
Andrea Calvert, CMC – Assistant Town Clerk

GUESTS David Parrish
Lieutenant T. Roach – Pasco County Sheriff’s Office

MINUTES **MOTION: TO APPROVE MINUTES OF THE JULY 13, 2015 COMMISSION MEETING.**
MOTION: Commissioner Smith
SECOND: Commissioner Hallett
Discussion.
VOTE: Unanimous for Approval, 5/0

EXPENSE AND BUDGET REVIEW
MOTION: TO ACCEPT FINANCIAL REPORT DATED AUGUST 10, 2015.
MOTION: Commissioner Hallett
SECOND: Commissioner Smith
Discussion.
VOTE: Unanimous for Approval, 5/0

PUBLIC COMMENT – none

MAYOR’S REPORT
Dunne Road Improvements

Mayor Christmas corresponded via email with Pasco County Commissioner Ted Schrader to discuss improvements to Dunne Road. Commissioner Schrader said that Pasco County does not have the funds nor does the County plan to improve or upgrade Dunne Road at this time. Commissioner Smith presented photographs of the current condition of Dunne Road. If the Town paid for all of the road work, the Town would likely require ownership of that portion of the road. An assessment process for road upgrade is possible and the Town could pay the assessments for residents if it could be proven how upgrading the road would benefit other residents that do not normally travel on it. Mayor Christmas considered asking if the County would at least consider patching the road. Commissioner Smith said that he would proceed with this project and it will be continued at a future meeting.

COMMISSIONER’S REPORT
Municipal Association of Pasco

Commissioner Hallett reported that on Thursday August 6th, the Municipal Association of Pasco met in New Port Richey. By motion and unanimous decision, a resolution expressing opposition to a county charter form of government was passed. Today during the scheduled Charter Advisory Committee meeting in Dade City, the Resolution was presented by Commissioner Hallett as Mayor Pro Tem and acting MAP Chair. Commissioner Lance Smith of Zephyrhills spoke on behalf of the Association and

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individual citizens in the local area. Commissioner Hallett recognized Town staff for their efforts to have the Resolution ready and available to present to the advisory committee.

CLERK'S REPORT

Saint Leo University Fall Family Festival Temporary Use Permit

A completed Temporary Use Application has been received requesting approval for a Fall Family Festival to be held on October 8-11, 2015. Fireworks are planned but require a separate application that has not yet been submitted.

MOTION: TO APPROVE THE FALL FAMILY FESTIVAL AT SAINT LEO UNIVERSITY.

MOTION BY: Commissioner Hallett

SECOND BY: Commissioner Smith

Discussion.

VOTE: Unanimous for Approval, 5/0

Voluntary Annexation Request

An annexation application for a parcel owned by the Benedictine Sisters has been received. The Town is awaiting additional documents from the Sisters.

Security System

The Town information technology person will begin fulfilling the safety grant project requirements during this coming week.

OLD BUSINESS

Lieutenant Roach introduced herself on behalf of the Pasco County Sheriff's Office. She is new to the east side of the county and would like to be of assistance in any way she can.

NEW BUSINESS

Philips Defibrillator

A defibrillator has been received by the Town. Maintenance on this item will be researched and scheduled accordingly.

Town and Saint Leo University Meeting

Mayor Christmas, Fire Inspector Kerry Barnett, and (via conference call) Attorney Patricia Petruff attended a recent meeting at Saint Leo University. The meeting was scheduled to discuss fire inspections, particularly fire doors at the University. Saint Leo University representatives Vice President of Business Affairs Eric Weekes, Associate Vice President/General Counsel Kelly Hill, Attorney Joel Tew, and Director of Plant Operations Jose Caban were in attendance. The meeting was a follow-up from previous discussions between the Town Clerk as Building Liaison, Fire Inspector, and University officials. At the meeting, Inspector Barnett discussed regulations that must be considered for the University to be in compliance with state and federal guidelines. False communications between a subcontractor and the University led to the meeting. Positive conversation ensued, including the discussion of a new water well to support the west campus. Basic west campus and University water issues were discussed. Updates on the Pompano Street upgrades and realignment are forthcoming.

Budget Workshop

September 14, 2015 at 6 P.M.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 8:16 P.M.

MOTION BY: Commissioner Hallett

SECOND BY: Commissioner Smith

Discussion.

VOTE: Unanimous for Approval, 5/0