

**TOWN OF ST. LEO
COMMISSION MEETING
March 9, 2015
7:00 PM**

OPENING Mayor Christmas

INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Christmas

ROLL CALL Donna DeWitt, O.S.B. – Commissioner
Gregory P. Smith - Commissioner
Richard H. Christmas – Mayor
James Hallett, O.S.B. - Mayor Pro Tem
C. Arnold Curington – Commissioner, Absent

STAFF Joan Miller, MMC - Town Clerk
Patricia Petruff, Esquire

GUESTS Barbara Berberich
David Parrish
Dennis Berberich – San Antonio Commissioner
Deborah Gillars
Arthur Kirk – President of Saint Leo University
Denny Moller – Vice President of University Advancement
Francis Reidy – Saint Leo University Director of Intercollegiate Athletics
Lieutenant M. Jenkins, Shift Commander – District II, Pasco Sheriff’s Office
Naomi Docilait-Health Educator/Students Working Against Tobacco Coordinator Florida
Department of Health in Pasco County
Mykenzie Robertson- Pasco Students Working Against Tobacco Advisory Board

MINUTES **MOTION: TO APPROVE MINUTES OF THE FEBRUARY 09, 2015 COMMISSION MEETING.**

MOTION: Commissioner Smith

SECOND: Commissioner Hallett

Discussion.

VOTE: Unanimous for Approval, 4/0

EXPENSE AND BUDGET REVIEW

MOTION: TO ACCEPT FINANCIAL REPORT DATED MARCH 9, 2015.

MOTION: Commissioner Hallett

SECOND: Commissioner DeWitt

Discussion.

VOTE: Unanimous for Approval, 4/0

MAYOR'S REPORT

Proclamation 15-04, Saint Leo University 125th Anniversary

Mayor Christmas recognized Saint Leo University's 125th Anniversary by reading Proclamation 15-04. He congratulated outgoing President Dr. Arthur Kirk and presented him with a print of a framed Town map that dates back to the early 1900's.

Mayor's Cup Saint Leo University Director of Intercollegiate Athletics, Francis Reidy announced that the Sunshine State Conference Mayors' Cup all-sports trophy was again awarded to the University for success of the well-rounded intercollegiate sports program. This award was traditionally sponsored by the mayors of the nine communities in which Sunshine State Conference member institutions are located.

Proclamation 15-05, Students Working Against Tobacco

Four students representing Pasco County Students Working Against Tobacco gave a presentation about how tobacco companies are targeting youth by using clever marketing of tobacco products. Mayor Christmas read Proclamation 15-05 urging local retailers to cease the sale and marketing of all candy-flavored tobacco products.

FDOT Beautification Grant

The Florida Department of Transportation requires final-approved construction ready plans that narrow the scope of the planting plans, including the elimination of plants and decorative stone. The Town Clerk was directed to write a letter withdrawing the intention to accept the grant.

COMMISSIONER'S REPORT

Lake Levels Commissioner Smith provided a follow-up from the February meeting regarding Southwest Florida Water Management District upgrading datum used to record water level elevation in Lake Jovita. Patrick Casey, SWFWMD Project Manager, assured Smith that the new standard datum is thoroughly understood and well known to surveyors, the new lake level standard for Town ordinances under NAVD 88 is 126.15 feet above sea level.

Strategic Vision

Commissioner Smith prepared a handout (included in the meeting packet) that asks the commission to consider the possibility of consolidating the City of San Antonio with the Town of St. Leo. He asked if there was any interest to hold a "shirt sleeves workshop" to explore possible benefits of the idea. Commissioner Hallett said that he may have thoughts about this topic to share at a future meeting.

ATTORNEY'S REPORT -

Settlement Agreement and Road Improvement Agreement

St. Leo and San Antonio attorneys were directed to negotiate an Interlocal Agreement for Pompano Street. Attorney Petruff requested changes be made. The agreement is available for commissioner comments.

Discussion continued. Petruff referred to the Settlement and Road Improvement Agreement, Sect. 1.07.

Commissioner DeWitt asked if the negotiations could continue and the Mayor execute the agreement. Commissioner Smith said he had also considered this approach.

MOTION: TO AUTHORIZE THE MAYOR AND TOWN ATTORNEY TO COMPLETE NEGOTIATIONS OF THE INTERLOCAL AGREEMENT ON POMPANIC STREET FROM STATE ROAD 52 TO MCMULLEN DRIVE AS REQUIRED BY THE SETTLEMENT AGREEMENT.

MOTION: Commissioner DeWitt
SECOND: Commissioner Smith
Discussion.
VOTE: Unanimous for Approval, 4/0

Pompanic Street Maintenance Map

The Settlement Agreement required the City of San Antonio to provide a Maintained Right of Way Map that was received by the Town from DC Johnson Associates on February 12, 2015. The certification on the first page is incorrect.

Having just returned from being out of office for many weeks, Attorney Petruff immediately contacted San Antonio Attorneys Bolves and Buhr to notify them of the error. Alternative language will be substituted prior to being signed by the Town and filed with the Pasco County Clerk of Court.

On the St. Leo side of the map itself, power lines appear to be to the east of the right of way by maintenance line. Tampa Electric Regional Manager, James Adcock was contacted and will research to determine if this is correct. Mayor Christmas did not think that it was uncommon in this area for roads to be without utility easements or right of way.

When corrected, the maintained right of way map will be adopted by resolution at a future meeting.

PLANNER'S REPORT – Postponed until April meeting.

CLERK'S REPORT

Plant Operations

Saint Leo University requested the opportunity to begin horizontal infrastructure. This will include erecting a silt fence, spraying the grass, and removing shrubs.

Pete Karamitsanis will be the owner's representative for the Plant Operations Building, as requested by Eric Weekes of St. Leo University.

Lemon Street / Fire Lane Survey

The boundary survey with reference to plats is being done by Chris Xynides of DC Johnson for Lemon Street and Fire Lane.

Security System Grant

Estimates have been received for surveillance cameras and Clerk Miller will move forward with the Florida Municipal Insurance Trust grant application.

Glacier Cloud Backup

The Amazon Glacier Cloud Backup product was purchased and is being installed. It will be tested once all data has been transferred and then on a regular basis.

NEW BUSINESS

Pasco County Sheriff's Office

Lieutenant M. Jenkins was recently assigned as Shift Commander in District II. He introduced himself and offered both his and outside assistance to address any concerns that we may have.

PUBLIC COMMENT – none

OLD BUSINESS -

A Cup of Organic

Doug Torres respectfully requested a change of permit from a temporary business to a permanent business without meeting the requirements of the Land Development Code. He would like to continue operating his business, as is, at this location until he can afford to purchase the land and build to Town requirements. A decision will need to be made by the June 2015 meeting due to the fact that his Temporary Use Permit will expire. The commission discussed risks involved to approve the request and decided to speak to the Town Planner for ideas.

Faye McKean shared her concern about the landscaping required and spoke of a particular tree blocking view on SR 52 that in her opinion should be removed.

Attorney Petruff suggested that progression toward compliance should be made clear prior to any agreement made by the Town.

Lake Jovita Declarations

Mayor Christmas asked the commission what position the Town wished to take regarding lakefront property potentially being opened to residents of Lake Jovita and the current Lake Jovita Declarations. Attorney Petruff said that an official letter signed by the Mayor could be written to Michelle Baker and copied to the County Attorney making them aware that Lake Jovita agreed to not open the lake to the public. The Town Commission will think about this option and decide if action should be taken at a future date.

Open Commission Seat

Commissioner Curington chose to not requalify in order to retain Commission Seat number 4.

Father Damien, Order of Saint Benedict

On Sunday March 8, 2015, a ceremony was held at Saint Leo Abbey to honor Father Damien (the oldest member of the Abbey community) who received an honorary PHD from Saint Leo University, presented by Doctor Kirk and several members of the Board of Trustees.

Father Damien served as the priest of the Holy Name Monastery Chapel for over 30 years.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 8:49 P.M.

MOTION BY: Commissioner Smith

SECOND BY: Commissioner DeWitt

Discussion.

VOTE: Unanimous for Approval, 4/0

Respectfully, Joan Miller MMC