

**TOWN OF ST. LEO
COMMISSION MEETING
May 11, 2015
7:00 PM**

OPENING Mayor Christmas

INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Christmas

ROLL CALL Donna DeWitt, O.S.B. – Commissioner
Gregory P. Smith - Commissioner
Richard H. Christmas – Mayor
James Hallett, O.S.B. - Mayor Pro Tem
Commission Seat #4 - Vacant

STAFF Joan Miller, MMC - Town Clerk
Patricia Petruff, Esquire

GUESTS William Hamilton
Johanna Howarth
Bruce Howarth
David Barbie
Jodi Smith
Curtis Dwyer
Arnold Curington
Deputy John Windsor – Pasco County Sheriff’s Office
Lieutenant Strube – Pasco County Sheriff’s Office
Dennis Berberich – San Antonio Water Commissioner
James Wells

SWEARING IN OF NEW COMMISSIONERS

Mayor Christmas introduced Curtis Dwyer who is interested in being a Town Commissioner. Dwyer introduced himself and spoke for a few minutes. Christmas then recommended the appointment of Dwyer for the vacant Commission Seat #4.

MOTION: TO ACCEPT THE RECOMMENDATION OF CURTIS DWYER TO FILL COMMISSION SEAT #4.

MOTION BY: Commissioner Hallett

SECOND BY: Commissioner DeWitt

Discussion.

VOTE: Unanimous for Approval, 4/0

REORGANIZATION OF TOWN COMMISSION

MAYOR Mayor Christmas requested nominations for Mayor.

MOTION: TO NOMINATE RICHARD CHRISTMAS AS MAYOR FOR A TERM OF ONE YEAR.

MOTION BY: Commissioner Hallett

SECOND BY: Commissioner Smith

Discussion.

The Mayor ProTem asked if there were any other nominations.

No further nominations were made and there was no further discussion.

MOTION: TO APPROVE THE NOMINATION AND APPOINTMENT OF RICHARD CHRISTMAS AS MAYOR FOR A TERM OF ONE YEAR.

Discussion.

VOTE: Unanimous for Approval, 5/0

MAYOR PRO TEM

Mayor Christmas requested nominations for Mayor Pro Tem.

MOTION: TO NOMINATE JAMES HALLETT AS MAYOR PRO TEM FOR A PERIOD OF ONE YEAR.

MOTION BY: Commissioner Smith

SECOND BY: Commissioner DeWitt

Discussion.

Mayor Christmas asked if there were any other nominations.

No further nominations were made and there was no further discussion.

MOTION: TO APPROVE THE NOMINATION AND APPOINTMENT JAMES HALLETT AS MAYOR PROTEM FOR A TERM OF ONE YEAR.

Discussion.

VOTE: Unanimous for Approval, 5/0

ATTORNEY, CLERK, AND PLANNER

Mayor Christmas recommended the reappointment of the Town Clerk, Joan Miller, and Town Attorney, Patricia Petruff of Dye, Deitrich, Petruff & St. Paul, P.L., and Town Planner Jan Norsoph of Engelhardt Hammer and Associates for a period of one year.

MOTION: TO APPROVE THE REAPPOINTMENT OF TOWN CLERK, JOAN MILLER, TOWN ATTORNEY, PATRICIA PETRUFF OF DYE, DEITRICH, PETRUFF & ST. PAUL, P.L., AND JAN NORSOPH, ENGELHARDT HAMMER AND ASSOCIATES FOR A PERIOD OF ONE YEAR.

MOTION BY: Commissioner Hallett

SECOND BY: Commissioner Smith

Discussion.

VOTE: Unanimous for Approval, 5/0

MINUTES

MOTION: TO APPROVE MINUTES OF THE APRIL 13, 2015 COMMISSION MEETING.

MOTION: Commissioner Smith

SECOND: Commissioner Hallett

Discussion.

VOTE: Unanimous for Approval, 5/0

EXPENSE AND BUDGET REVIEW

MOTION: TO ACCEPT FINANCIAL REPORT DATED MAY 11, 2015.

MOTION: Commissioner Hallett

SECOND: Commissioner Smith

Discussion.

VOTE: Unanimous for Approval, 5/0

PUBLIC COMMENT – none

MAYOR'S REPORT

PROCLAMATION 15-08 WORLD LUPUS DAY

Mayor Christmas read Proclamation 15-08 to increase awareness and recognize lupus as a significant public health issue.

PROCLAMATION 15-09 OLDER AMERICANS MONTH

Mayor Christmas read Proclamation 15-09 urging all residents to celebrate older adults and to support them as powerful and vital individuals who greatly contribute to our community.

COMMISSIONER'S REPORT

Lemon Street Commissioner Smith reported on events regarding Lemon Street that have occurred in preparation for tonight's meeting. Due to increased commercial traffic and camphor tree roots, the road requires repair. A right-of-way survey indicates that the street is on an angle from the northeast to the southwest. Stakes were also placed by DC Johnson indicating 12 feet east and west from the midline of the right-of-way. This was done to give a visual representation if it is decided that the road should be realigned to the center of the right-of-way. Proposals were obtained for removal of the camphor tree and stumps to be removed prior to any road repairs.

Three quotes for tree removal were received.

MOTION: TO ACCEPT THE LOW BID FOR TREE REMOVAL FROM JIMMY STORCH TO REMOVE THE CAMPHOR TREE AND GRIND ASSOCIATED STUMPS ON THE WEST SIDE OF THE ROAD.

MOTION BY: Commissioner Smith

SECOND BY: Commissioner Hallett

Discussion.

VOTE: Unanimous for Approval, 5/0

The residents that live on the east side of Lemon Street were asked what improvements they would like to see occur.

Johanna Howarth and David Barbie asked that the road remain in the same position and that a different traffic pattern be created that would cause delivery trucks to drive around the On Q Smokehouse Grill and exit onto SR 52.

Mayor Christmas spoke about options for improving the road on the present site. Upgrading the road as it was done on Pompano (without the proper base) was completed in 1996 by adding extra thicknesses of different grades of asphalt. This was a way of improving the road less expensively than starting from scratch. It was decided that a core sample of the road will not need to be taken.

Commissioner Hallett said that perhaps his first choice is to widen the pavement to make a correction to the road and pave 12 feet on either side of the midline of the road.

Attorney Petruff suggested that the Town make contact with Willie Flott explaining that there has been an issue identified with traffic circulation by large vehicles making deliveries to On Q Smokehouse Grill. Part of the discussion with Mr. Flott would include potential impediments there may be in order to have a circular drive for deliveries (trees, dumpsters, etc.). Use of Lemon Street by semi-trucks has hastened the deterioration of the road and the Town is looking for a neighborhood friendly answer to the issue. William Hamilton recalled traffic circulation decisions that were made at the time that On Q Smokehouse Grill was permitted in 2009 and those details should be reviewed prior to speaking to Mr. Flott.

By rerouting deliveries, half the truck traffic would be eliminated. In addition to the one quote previously received from Zephyr Stripe n' Seal, the Town will request quotes from other companies to resurface the road with approximately 2 inches of new asphalt. The apron from the road to the edge of the right-of-way will be paid for by the Town. Commissioner Smith said that by excavating and preparing at least six inches at the edge of the apron near the right-of-way, the additional strength would create a stronger apron edge.

ATTORNEY'S REPORT

Interlocal Agreement regarding the Shared Jurisdiction of Pompanic Street with San Antonio

The City of San Antonio asked for minor changes and the Town agreed to them. This document is required by the Settlement Agreement. It requires the City of San Antonio to maintain the road for ten years at no expense to the Town.

MOTION: TO HAVE THE MAYOR EXECUTE THE REVISED INTERLOCAL AGREEMENT BY THE TOWN OF ST. LEO AND THE CITY OF SAN ANTONIO FOR THE SHARED JURISDICTION OF POMPANIC STREET.

MOTION BY: Commissioner Smith
SECOND BY: Commissioner Hallett

Discussion.

VOTE: Unanimous for Approval, 5/0

Interlocal Agreement for the Water Service

An amendment to the 2/8/10 Water Service Agreement was discussed. Attorney Petruff spoke about the changes she made and sent to the City of San Antonio.

Paragraphs one and two have been reworded to address Saint Leo University's Plant Operations building and given a date addressing any new developments or projects in the Town.

Paragraph three speaks about the five platted lots in the Peggy's Hay Farm subdivision.

Paragraph two under Agreement, the two years was requested to be changed to ten in order for work to be planned and executed.

Exhibit B (a private agreement between the City and Saint Leo University) will not be attached to this agreement.

MOTION: TO AUTHORIZE THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THE WATER SERVICE AGREEMENT ONCE THE TERMS AND CONDITIONS HAVE BEEN AGREED TO BY THE CITY OF SAN ANTONIO.

MOTION BY: Commissioner Smith
SECOND BY: Commissioner DeWitt

Discussion.

VOTE: Unanimous for Approval, 5/0

PLANNER'S REPORT – none

The Comprehensive Plan Workshop - Postponed from tonight until the June 8, 2015 meeting.

CLERK'S REPORT - none

OLD BUSINESS - none

NEW BUSINESS

Golden Jubilee Mayor Christmas congratulated S. Donna DeWitt on her 50th Jubilee of religious vows, which occurs on May 18th.

Pasco County Sheriff's Office

Deputy Windsor spoke about a letter that Philip Rinaldi wrote regarding golf carts on sidewalks and safety issues for people in golf carts crossing SR 52. Windsor is also concerned but thinks that the golf cart issue will lessen once the Plant Operations facility (on the north side of SR 52) is completed.

Windsor also commented that the Town of St. Leo Citation form is near completion. St. Leo office staff have been working diligently on this project.

Deputy Windsor will be transferring to another area of the Sheriff's Department and said that it has been an honor to serve the Town and its citizens.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 8:30 P.M.

MOTION BY: Commissioner Smith

SECOND BY: Commissioner DeWitt

Discussion.

VOTE: Unanimous for Approval, 5/0

Joan Miller, MMC