

**TOWN OF ST. LEO**  
**COMMISSION MEETING and F/Y 15/16 BUDGET HEARING**  
**September 28, 2015**  
**7:00 PM**

**OPENING** Mayor Christmas

**INVOCATION AND PLEDGE OF ALLEGIANCE** – Mayor Christmas

**ROLL CALL** Donna DeWitt, O.S.B. – Commissioner, Absent  
Gregory P. Smith - Commissioner  
Richard H. Christmas – Mayor  
James Hallett, O.S.B. - Mayor Pro Tem  
Curtis Dwyer – Commissioner

**STAFF** Joan Miller, MMC - Town Clerk  
Andrea Calvert, CMC – Assistant Town Clerk

**PUBLIC COMMENT** – No public were present

**MAYOR’S REPORT** -

Second and Final Reading of Ordinance 15-02

**AN ORDINANCE OF THE TOWN OF ST. LEO, PASCO COUNTY, FLORIDA ADOPTING THE FINAL LEVYING OF ADVALOREM TAXES AND MILLAGE RATE FOR THE TOWN OF ST. LEO, FLORIDA, FOR THE FISCAL YEAR ENDING SEPTEMBER 30 2016; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

Discussion. Millage rate is .75 mills, which is lower than the rolled-back rate of 1.1874 mills by -36.84%.

**MOTION:** Commissioner Hallett

**SECOND:** Commissioner Smith

Discussion.

**VOTE:** Unanimous for Approval, 4/0

Second and Final Reading of Ordinance 15-03

**AN ORDINANCE OF THE TOWN OF ST. LEO, OF PASCO COUNTY, FLORIDA, ADOPTING A BUDGET FOR FISCAL YEAR 2015 – 2016; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

**MOTION:** Commissioner Smith

**SECOND:** Commissioner Hallett

Discussion.

**VOTE:** Unanimous for Approval, 4/0

Calvert Vacation Accrual Request

Discussion regarding the request by part time Assistant Town Clerk Calvert to be afforded accrued vacation and sick time on October 1, 2015.

**MOTION: TO APPROVE FOR ANDREA CALVERT 10 ACCRUED VACATION DAYS AND 5 ACCRUED SICK DAYS AS OF OCTOBER 1, 2015.**

**MOTION:** Commissioner Hallett

**SECOND:** Commissioner Smith

Discussion.

**VOTE:** Unanimous for Approval, 4/0

## Page 2, Regular Commission Meeting, September 28, 2015

### Clerk Miller Request

Clerk Miller requested that the Commission amend motion made during the September 14, 2015 meeting to extend family health insurance coverage due to the sudden unexpected hardship on her family.

Discussion. Options were considered to adjust the cost of living raise and to continue paying for family coverage for a period of time. Reduced spending power based on the new budget was discussed. Prior to the commission stating a motion, Clerk Miller asked that the commission not change the 3% cost of living raise. Mayor Christmas confirmed that Clerk Miller did not want the commission to vote on that option and stated that her request was denied.

### New Business

Christopher Xynides, President of DC Johnson and Associates, passed away unexpectedly last week. Chris completed work for the Town on several occasions.

The upgrades to Lemon Street are complete. The clerk was recognized for her work during this project.

FDOT alignment of State Road 52 information was sent to the Commissioners in an email today.

No new information about the Pompano Street improvements is available tonight.

Saint Leo University is making a modification to the stormwater pond near the new Plant Operations Building.

Prioress Roberta Bailey, informed the Mayor that Holy Name Monastery would be interested in discussing a park in 2016-2017. She asked that the Town give a presentation to the Monastery with some ideas of what a potential park would look like. The Monastery asked if the Town would consider applying tax dollars for a walking path in a public/private partnership.

### ADJOURNMENT

**MOTION: TO ADJOURN THE MEETING AT 7:56 P.M.**

**MOTION BY:** Commissioner Smith

**SECOND BY:** Commissioner Hallett

Discussion.

**VOTE:** Unanimous for Approval, 4/0

Joan Miller, MMC