

TOWN OF ST. LEO
COMMISSION MEETING AND PUBLIC HEARING
September 14, 2016
7:00 PM

OPENING Mayor Richard Christmas

INVOCATION AND PLEDGE OF ALLEGIANCE – Commissioner Hallett

ROLL CALL Donna DeWitt, O.S.B. – Commissioner
Gregory P. Smith – Mayor ProTem
Richard H. Christmas – Mayor
James Hallett, O.S.B. - Commissioner
Curtis Dwyer – Commissioner

STAFF Joan Miller, MMC - Town Clerk
Andrea Calvert, CMC – Deputy Clerk
Patricia Petruff, Esquire

GUESTS
Deputy M. Merwin – Pasco County Sheriff’s Office
Faye McKean
Amy Elliot, Renew Financial

MINUTES **MOTION: TO APPROVE MINUTES OF THE AUGUST 8, 2016 COMMISSION MEETING AS WRITTEN.**
MOTION BY: Commissioner Smith
SECOND BY: Commissioner DeWitt
Discussion
VOTE: Unanimous for Approval, 5/0

EXPENSE AND BUDGET REVIEW
MOTION: TO ACCEPT FINANCIAL REPORT DATED SEPTEMBER 14, 2016.
MOTION BY: Commissioner Hallett
SECOND BY: Commissioner Smith
Discussion.
VOTE: Unanimous for Approval, 5/0

PUBLIC COMMENT - none

MAYOR’S REPORT

First Reading by title only of Ordinance 16-04

AN ORDINANCE OF THE TOWN OF ST. LEO, PASCO COUNTY, FLORIDA ADOPTING THE FINAL LEVYING OF ADVALOREM TAXES AND MILLAGE RATE FOR THE TOWN OF ST. LEO, FLORIDA, FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2017; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Discussion. The millage rate is .75 mills, which is greater than the rolled-back rate of .7286 mills by 2.94%

First Reading by title only of Ordinance 16-05

**AN ORDINANCE OF THE TOWN OF ST. LEO, OF PASCO COUNTY, FLORIDA,
ADOPTING A BUDGET FOR FISCAL YEAR 2016 – 2017; PROVIDING FOR
SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

Discussion.

The second and final budget hearing is scheduled for September 26, 2016.

COMMISSIONER'S REPORT - none

ATTORNEY'S REPORT

Dunne Road The Dunne Road interlocal agreement between the County and the Town requires additional review and minor changes. Pasco County will address the agreement during a future meeting.

MOTION: TO AUTHORIZE MAYOR CHRISTMAS TO SIGN THE DUNNE ROAD INTERLOCAL AGREEMENT AFTER FINAL REVIEW HAS BEEN COMPLETED.

MOTION BY: Commissioner Smith

SECOND BY: Commissioner DeWitt

Discussion

VOTE: Unanimous for Approval, 5/0

MOTION: TO AMEND THE PREVIOUS MOTION TO: INCLUDE A WHEREAS CLAUSE; DUNNE ROAD IS AN IMPROVED ROAD LOCATED WITHIN PASCO COUNTY, A PORTION OF WHICH IS FROM POMPANIC STREET, EAST TO CULLITON LANE, APPROXIMATELY 2,600 LINEAR FEET AS DEPICTED ON EXHIBIT A, ATTACHED HERETO. ONCE AGREEMENT IS REACHED WITH THE PASCO COUNTY ATTORNEY THE MAYOR IS AUTHORIZED TO SIGN ON BEHALF OF THE TOWN.

MOTION BY: Commissioner Smith

SECOND BY: Commissioner DeWitt

Discussion.

VOTE: Unanimous for Approval, 5/0

Property Assessed Clean Energy Finance Program

A program is available to give property owners an opportunity to finance energy efficiency, renewable energy and wind mitigation improvements by repayment through non-ad valorem assessments on their property tax bill. The program requires the Town to sign an interlocal agreement with the Florida Green Finance Authority for administration of the Renew PACE Program. Amy Elliott of Renew Financial answered questions from the commission and public. The commission directed Attorney Petruff to move forward to draft a resolution to include a term of agreement for consideration at the October meeting.

CLERK'S REPORT

A Cup of Organic

On August 17th Town Staff completed an inspection and of site used by a Cup of Organic for use of a drive through coffee shop. Deputy Clerk reviewed the staff report.

MOTION: TO APPROVE THE RESOLUTION 16-10 GIVING APPROVAL OF PERMANENT USE BY A CUP OF ORGANIC TO OPERATE A DRIVE-THRU COFFEE AND PASTRY SHOP ON PROPERTY OWNED BY FAY MCKEAN.

MOTION BY: Commissioner Smith

SECOND BY: Commissioner DeWitt

Discussion. The pine tree that Planner Norsoph noticed was bowed has been straightened.

VOTE: Unanimous for Approval, 5/0

Request for Temporary Use Permit for a Special Event by San Antonio Rotary Club

A Temporary Use Permit to hold the "Rattlesnake Run" (route) on Pompanic Street and allow public parking on St. Leo campus for the 50th Annual Rattlesnake Festival event is requested for October 15th and 16th.

A completed application was received from the Rotary Club of San Antonio.

MOTION: TO APPROVE THE REQUEST BY THE SAN ANTONIO ROTARY CLUB TO ALLOW THE "RATTLESNAKE RUN" AND FESTIVAL PARKING WITHIN A PORTION OF TOWN MUNICIPAL BOUNDARIES.

MOTION BY: Commissioner DeWitt

SECOND BY: Commissioner Dwyer

Discussion.

VOTE: Unanimous for Approval, 5/0

Investiture Ceremony

All Town Commissioners have been invited to an Investiture Ceremony of Pasco County Judge Joseph Poblick, on Friday, October 7, 2016. The Town Clerk will RSVP for the commission.

OLD BUSINESS

Final Budget hearing

The Final Budget Hearing is September 26, at 7pm.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 8:11 P.M.

MOTION BY: Commissioner DeWitt

SECOND BY: Commissioner Hallett

Discussion.

VOTE: Unanimous for Approval, 5/0

Respectfully,
Joan Miller